

**October 15, 2007**

**Minutes**

The Town Council, Town of Westmoreland, met in regular session on Monday night, October 15, 2007, at 7:00 p.m. at the Community Meeting Room.

Vice-Mayor Cynthia Templeton and the following Town Council members were present: Brad Penick, Mike Carter, Brian Smalling. Mayor Woodard and Councilman Ruckman were unable to attend the meeting. Town Attorney, John Bradley, was present for the meeting.

The meeting was called to order by Vice-Mayor Templeton at 7:00 p.m.

The Invocation was given by Town Recorder, Jerry Kirkman.

Motion by Brad Penick, second by Brian Smalling to accept the minutes for the September 17, 2007 meeting as printed. Motion carried unanimously.

Brad Penick gave an update of the policy and procedure manual.

Motion by Brad Penick, second by Mike Carter to have Gary Jaeckel come to the next work study session and discuss the Policy and Procedure Manual and the impact that MTAS could have upon the production of this manual. Once MTAS has completed the manual it would be forwarded to the Town Attorney for any comments or suggestions. After completion of this process the manual would come back to the council to be adopted. Motion carried unanimously.

Jon Pullen presented the New 31-E and New Hwy 52 water line extension project to the council. The study of the 6 inch vs. 8 inch line was complete with the larger line costing about \$26,000.00 dollars more.

Motion by Mike Carter, seconded by Brian Smalling, to adopt Resolution # 425 and accept the low bid on the project from Kemp Brothers for \$146,910.00 for the water line extension and appropriate the additional \$26,000.00 from the water fund to pursue the 8 inch water line upgrade for this project subject to receiving a USDA Rural Development Loan and Grant approval. Motion carried unanimously.

Roger Pullen requested a donation from the town to assist the Vietnam Veterans of Sumner County. This program assists children and families in our area during the year and at the holidays.

Mr. Pullen presented the 501c3 papers to the council during the request.

Motion by Brad Penick, seconded by Brian Smalling to donate \$250.00 to CASA and \$250.00 to the Vietnam Veterans of Sumner County. Motion carried unanimously.

Eddie Johnson approached the council requesting a street light for 1644 Pleasant Grove Road.

Councilman Carter requested the council allow himself and Mr. Steve Johns who have been working on a study of street lights in the Town of Westmoreland to present the information.

Motion by Brad Penick, seconded by Brian Smalling to amend the agenda to add the study for consideration by the council. Motion carried unanimously.

Councilman Carter explained the process of street light installations and cost. The cost of the light, pole, and labor is 1.25% monthly of Tri County Electric's cost plus the cost of the additional wattage and usage. He explained there are over 300 lights in Westmoreland and some were useless. Some lights need extended or repositioned arms while some lights need to be removed and placed in other locations. He stated the cost would be minimal but there would be cost involved estimated around \$100.00 per month.

Motion by Brad Penick, second by Brian Smalling to have Mike Carter, Steve Johns, and Tri-County Electric to begin work on the project and report back to the council monthly about the progress of the project.

Mr. Johnson was in agreement with the plan and will return to the council at a later date if needed.

Terry Garrison approached the council about reimbursement of the water line that he had installed on New Hwy 31E to his business.

Motion by Brad Penick, seconded by Mike Carter to defer until the next meeting when a full council will be available. It was also noted that the town should contact Dennis Huffer at MTAS for a list of options about how the Town of Westmoreland can assist our business people in a positive and legal manner on this project such as this. Motion carried unanimously.

Brent Chance of the AI Phillips Insurance Agency presented the annual health insurance package to the council for consideration. He was advised by the council that the Town of Westmoreland was considering the state's insurance program. The council inquired if the Aetna program could be renewed monthly? Mr. Chance stated that it could.

Motion by Brad Penick, second by Mike Carter to renew the current Aetna plan on a month to month basis until the full council has more time to study all of the options for health insurance. Motion carried unanimously.

Motion by Brad Penick, second by Mike Carter to defer until next month Dan Weaver and sonic leak detection training.

Jon Pullen presented the monthly report for Public Works.

Interim Chief of Police, Carla Etheridge presented her report to the council:

Motion by Mike Carter, seconded by Brad Penick to accept the resignation of Officer Cliff Rockholt. Motion carried unanimously.

There are repairs being performed to the police building.

Officer Bobby Moore will be handling the dog and training when Officer Rockholt leaves.

Motion by Brad Penick, second by Mike Carter to defer until the work study the process of changing contract employees into part-time and possibly full-time employees. Motion carried unanimously.

Jerry Kirkman presented the Recorders report to the council. Discussed were the codification process and the Chief of Police selection process and the assistance that MTAS could provide for each. Year end financials are all entered into the computer and we are ready to close 2006-07 and begin the new 2007-08 fiscal year. With a discussion of the need for a new insurance administrator, CMFO requirement, not to mention the Certified Recorder requirement Mr. Kirkman felt it was best for the town if he presented his resignation. Vice-Mayor Templeton advised Mr. Kirkman to get a couple of days rest, and reconsider. He stated that he felt like the town should get an accounting professional that meets the new State requirements as soon as possible to get everything in the finance department caught up to date.

Meeting adjourned.

Minutes respectfully submitted by Jerry Kirkman

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Mayor, Ricky W. Woodard

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Town Recorder, Jerry Kirkman

